

*St. Mary of the Immaculate Conception Parish*  
527 Beall Avenue, P. O. Box 109, Wooster, OH 44691  
stmaryres@ohstatead.com 330-264-5838

Volunteer Application  
Please print neatly and complete the entire form. Thank you!

Name: \_\_\_\_\_  
Last First Middle  
Address: \_\_\_\_\_  
Number Street City State Zip  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Emergency Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

† † †

Are you a member of St. Mary Catholic Parish? \_\_\_ Yes \_\_\_ No If yes, for how long? \_\_\_\_\_  
Have you ever been employed by St. Mary Parish? \_\_\_ Yes \_\_\_ No If yes, give date \_\_\_\_\_  
Are you employed now? \_\_\_ Yes \_\_\_ No May we contact your present employer? \_\_\_ Yes \_\_\_ No  
Have you previously volunteered at St. Mary? \_\_\_ Yes \_\_\_ No If yes, in what way(s) have you  
volunteered? \_\_\_\_\_

Do you possess a valid Ohio driver's license? \_\_\_ Yes \_\_\_ No License No. \_\_\_\_\_  
Have you ever been convicted, found guilty, or entered a pleas of no contest or guilty to a crime, other than a minor traffic  
offense? \_\_\_ Yes \_\_\_ No If yes, please explain \_\_\_\_\_

† † †

Volunteer position: \_\_\_ Day School \_\_\_ PSR \_\_\_ Parish \_\_\_ Youth Ministry  
In what capacity: \_\_\_ Aide \_\_\_ Boy Scouts \_\_\_ Cafeteria Helper \_\_\_ Coach \_\_\_ Driver  
\_\_\_ Girl Scouts \_\_\_ Library Aide \_\_\_ Parent \_\_\_ Room Parent \_\_\_ Teacher \_\_\_ VBS

Do you have a current catechist certification through the Diocese of Cleveland? \_\_\_ Yes \_\_\_ No  
If yes, which level of certification have you attained? \_\_\_\_\_ Basic \_\_\_\_\_ Advanced \_\_\_\_\_ Master Catechist  
(Date) (Date) (Date)

Have you ever taken catechist formation/certification through the Diocese of Cleveland or any other of its approved institutions  
or affiliates? \_\_\_ Yes (please list below) \_\_\_ No

† † †

Education: Please list school(s) attended in chronological order.  
Elementary School(s): \_\_\_\_\_  
High School(s): \_\_\_\_\_  
College/University: \_\_\_\_\_

Employment: Please list your two most recent employers.

Employer	Phone	Date Employed (From/To)
Address		Supervisor
Reason for Leaving		

2. \_\_\_\_\_  
 Employer Phone Date Employed(From/To)  
 \_\_\_\_\_  
 Address Supervisor  
 \_\_\_\_\_  
 Reason for Leaving

† † †

**Prior Addresses:** Please list your previous addresses, retroactively for the past 10 years, starting with the last address before your present one. If you have lived in your current address for the past 10 years, please put "N/A".

1. From \_\_\_\_\_ to \_\_\_\_\_  
 Number Street City State Zip  
 2. From \_\_\_\_\_ to \_\_\_\_\_  
 Number Street City State Zip  
 3. From \_\_\_\_\_ to \_\_\_\_\_  
 Number Street City State Zip

† † †

**Personal and Professional References:** Three are required. Full addresses are required!

Name and Occupation	Address	Phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

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**Applicant's Statement:**

I certify that all the information provided in this volunteer application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my dismissal if discovered at a later date.

I understand that the parish may want to verify the statements I have made in this application. I hereby give my permission for St. Mary Parish or its authorized representative, either at this time or at any time during the duration of my volunteer time with the parish, to request and review any of my medical records, employment records, court records, and police records from any local, state, or federal agency keeping such records.

I consent to and permit authorized agents of St. Mary Parish to conduct a background check and investigation including, but not limited to, a criminal background check. This investigation may include information as to my character, reputation, personal characteristics, and mode of living obtained from interviews with neighbors, friends, former employers, schools, and others.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers, and organizations to provide relevant information and opinions that may be used in making a volunteer/hiring decision. I release such persons and organizations from any legal liability in making such statements. I release the Diocese of Cleveland, St. Mary Parish, and their agents from any and all liabilities, responsibilities, damages, and claims of any kind whatsoever arising from any investigation of my background.

I understand that this application or subsequent volunteering/employment does not create a contract of volunteering/employment nor guarantee volunteering/employment for any definite period of time, if accepted for volunteering/hired.

I will subscribe to and actively promote the mission, dogma, and principles of the Roman Catholic Church. I understand that I am required to abide by all the rules and regulations of St. Mary Parish.

I have read, understand, and by my signature consent to these statements.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_